

Hawthorn Community Primary School

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Head Teacher: Julie Clubley
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29th January 2018

Dear Parent/Carer of children in **Willows**

The next parent interviews of this Academic Year will be held during week commencing 19th February. We would like to encourage all parents to attend these meetings as we feel that it is an opportunity for you to discuss with teachers your child's learning targets for this term and their progress so far.

You are invited to complete and return the slip below to indicate those days and times which are most convenient for you (or complete the online form using the link below). Please note that individual meetings are 10 minutes long within the time slots indicated. We would like to keep meetings as close to 10 minutes as possible in order to avoid parents having to wait, however, if you feel that you need longer, please make a separate appointment with your child's class teacher.

Yours sincerely

Julie Clubley
Head Teacher

Link to online form: <https://www.hawthornprimarykettering.co.uk/form/?pid=108&form=482>

Parent Interview Request – February 2018

Child's Name:

Class: **WILLOWS**

	Tuesday 20 th February	Wednesday 21 st February	Thursday 22 nd February
	✓	✓	✓
3.30 – 4.00			
4.00 – 4.30			
4.30 – 5.00			
5.00 – 5.30			
5.30 – 6.00			
6.00 – 6.30			
6.30 – 7.00			
7.00 – 7.30			
7.30 – 8.00			

If you have children in other classes please write their name(s) and class(es) in the space below:

Name(s) of parent/carers attending: _____