

Hawthorn Community Primary School

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12th October 2023

Dear Parent / Carers

Parents Evenings – Cedars - Week Commencing 30th October

We have rearranged Cedars Parents Evening as follows:

The dates are as follows:

Tuesday 31st October

Thursday 2nd November

We are offering both face to face and online appointments – please make your selection when booking online. Booking online allows you to choose your own appointment times and you will receive an email confirming your appointment. Please note that individual meetings are strictly 10 minutes long. There is one 10 minute appointment slot available per child.

Appointments can be made from today and will close on Monday 30th October at 4 pm. Should you wish to make any changes after this date please contact the school office. It is advised to book your appointment as soon as possible to get your preferred method and the best time to suit you.

Please visit [SchoolCloud - Hawthorn Community Primary School](#) to book your appointments (see next page).

If you need assistance, please contact the school office who will be happy to add appointments on your behalf.

A short guide “Video Appointments: Parents – How to attend appointments over video call” can be accessed using the following link:

[How to attend appointments over video call](#)

Yours sincerely

Emma Jacox

Head Teacher



Please visit <https://hawthorn.schoolcloud.co.uk/> to book your appointments.

This is the login screen:

Hawthorn Community Primary School

Parents Evening System

Welcome to the Hawthorn Community Primary School parent teacher conference booking system. Appointments can be amended via a link from the email confirmation - please ensure your email address is correct.

Your Details

Title First Name Surname

Email Confirm Email

Student's Details

First Name Surname Class

[Teacher Login](#) [Administrator Login](#)

schoolcloud

Your Details: this should be the parent currently listed as Priority 1 on the school records.

It is important that the information entered matches the data held on our system.

Student's Details: please take care to enter your child's name and class correctly.

Hawthorn School - Cedars Parents Evening

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Click a date to continue

Tuesday, 31st October
In-person & video call >
[Open for bookings](#)

Thursday, 2nd November
In-person & video call >
[Open for bookings](#)

[I'm unable to attend](#)

Choose the date you require and then follow the on screen prompts to book your slot.

A confirmation of your appointment(s) will be sent to the email address you provide. Your appointments will appear on the **My Bookings** page. To change your appointments click on **Amend Bookings**.