

# Hawthorn Community Primary School

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## **OFF-SITE ACTIVITIES "WITHOUT NOTICE" CONTRACT**

Please find attached a home/school contract concerning off site school activities.

Usually, when organising visits away from school, a separate letter is sent to parents giving full details and requiring parental signature, and when necessary, requesting a financial contribution to cover the costs of organising such an activity. This practice will continue.

There are, however, occasions when we can benefit by taking the children off site to local places without entering into the formality of advising parents by letter. Such occasions will include:-

- visits to the Library
- Bishop Stopford School
- walking to the church or theatre for rehearsals or performances
- walks within the local environment to study architecture or investigations of the natural world
- visits to local shops
- impromptu opportunities provided within the local community

Many of these examples would involve the children making the journey "on foot" but others may involve transport by school minibus. Such off-site activities would, of course, be properly supervised and comply with conditions set down in the school's policy for taking children out of school.

You are invited to sign and return the attached contract which will remain in place until such time that you submit a written request withdrawing your permission for your child to engage, without notice, in such off-site activities. If you require further information please ask.

Yours sincerely

**Mrs J Clubley – Head Teacher**

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## **OFF-SITE ACTIVITIES "WITHOUT NOTICE" CONTRACT**

I give permission for my child to participate in the above stated off-site activities organised by the school without prior notice.

Signed .....

Print Name .....

Child's Name .....

Dated .....