

Hawthorn Community Primary School

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7th September 2023

Dear Parents / Carers

At the start of each academic year we ask you to review and update your child's data collection sheet to ensure that the information we hold about your child is accurate and the emergency contacts listed are correct and up-to-date. The data collection sheet will shortly be emailed to the number one contact on your child's record. Please look out for it, check the details carefully, and if you have changes or amendments please submit these using our online form by Friday 15th September.

If there are no changes then you do not have to do anything.

Link to online form: [Data Collection Sheet Amendment Form](#)

I also attach the Pathfinder Schools Privacy notice for your information.

FREE SCHOOL MEALS / PUPIL PREMIUM

If you are in receipt of any of the benefits listed below your child may be eligible for Pupil Premium funding:

- Universal Credit (annual net income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)
- Income Support, income-based Jobseeker's Allowance or income-based Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on (paid for four weeks after you stop qualifying)

The Pupil Premium can be used by the school to support your child's education but also means that your child would be entitled to a free school meal if they are in Year 3 or above. This extra money that comes into school can be used to provide financial assistance towards school trips, educational visits, after school clubs, fruit, milk, contributions towards uniform and resources etc.

Although all children in Reception, Year 1 & Year 2 are automatically entitled to free school meals under the Universal Infant Free School Meals (UIFSM) Scheme, if you are eligible please apply for Pupil Premium because it provides additional funding beyond simply receiving the free school meal.

To register – apply online at [Free school meals - Schools and education \(northamptonshire.gov.uk\)](http://Free school meals - Schools and education (northamptonshire.gov.uk))

If you require any further information please do not hesitate to contact the school office.

Yours sincerely

Emma Jacox

Head Teacher