

# Hawthorn Community Primary School

Hawthorn Road  
Kettering  
Northants  
NN15 7HT

Tel: 01536 512204  
Fax: 01536 512468



Head Teacher: Mrs Emma Jacox  
Email: [head@hawthorn.pfschools.org.uk](mailto:head@hawthorn.pfschools.org.uk)  
Website: [www.hawthornprimarykettering.co.uk](http://www.hawthornprimarykettering.co.uk)

1<sup>st</sup> September 2023

Dear Parents and Carers,

## Welcome Back

Ahead of the new term, which begins on Monday 4<sup>th</sup> September, I wanted to take this opportunity to welcome you all back to Hawthorn after what I hope has been an enjoyable summer break. In particular, we would like to welcome the new families who have joined our thriving Hawthorn community - those in Reception and also those new to our area. We hope you will enjoy being part of Hawthorn and we look forward to getting to know your children and yourselves over the course of the next few weeks.

## Staffing for the Year Ahead

Following Miss Blakeley and Mrs Tinto's successful appointments to Deputy and Assistant Head posts at Hawthorn, I can now confirm that Miss Blakeley will be based in LKS2, as Phase Leader and working in Redwoods Class on a Thursday and Friday. Mrs Tinto will be UKS2 Phase Leader, working in Cedars alongside Mrs O'Keefe who will be completing her teaching training with us this year. Please see below for staffing in all year groups.

EYFS		
Phase Leader: Miss Morris		
Class	Teacher	Teaching Assistants
Apples	Miss Greener	Mrs Oakes, Miss Wylie, Miss Godwin, Mrs Bajwa
Cherries	Miss Shipley (M, T, W) & Mrs Syree (W, Th, F)	

KS1		
Phase Leader: Miss Morris		
Class	Teacher	Teaching Assistants
Ash	Miss Morris	Mrs Coppa, Mrs Wootton, Mrs Bajwa
Bay	Miss Barr	Miss Drummond
Elm	Miss Old	Mrs Jones



LKS2		
<b>Phase Leader:</b> Miss Blakeley		
Class	Teacher	Teaching Assistants
Redwoods	Ms Butler (M, T, W) Miss Blakeley (Th, F)	Mrs King
Silver Birches	Miss Harrison	Mrs Wiffen
Willows	Mr Lewis	Miss Spencer, Mrs O'Key

UKS2		
<b>Phase Leader:</b> Mrs Tinto		
Class	Teacher	Teaching Assistants
Cedars	Mrs Tinto and Mrs O'Keefe	Mr O'Key
Maples	Mr Dix	Miss Downs, Mrs Dillon
Oaks	Mr J	Miss Bell, Mrs Prior

Mrs Martin is our Inclusion Lead and Senco here at Hawthorn. She can be contacted on the main school number: 01536 512204 or by email: [fmartin@hawthorn.pfschools.org.uk](mailto:fmartin@hawthorn.pfschools.org.uk) if you have any concerns about your child's development or potential additional needs.

We also have a Family Support Worker at Hawthorn called Mrs Brown. Mrs Brown's role is to support families in times of difficulty, so please ask for help should you need it. Mrs Brown will be able to support and signpost around areas such as attendance, behaviour, housing, finance, mental or physical health. She can be contacted by telephoning the school or via email: [ebrown@hawthorn.pfschools.org.uk](mailto:ebrown@hawthorn.pfschools.org.uk).

In addition, we have a Designated Safeguarding Lead (Mrs Jacox) and several deputy DSLs in school (Mrs Martin, Mrs Brown, Miss Blakeley and Mrs O'Key), who will be able to help, should you have any safeguarding concerns.

### Attendance

Hawthorn strives to work with parents to ensure children have excellent attendance at school. Regular school attendance is crucial for your child's success and social development. We aim for all children to maintain an attendance figure of 96%. Of course, we are aware that children fall ill from time to time, but we will continue reporting your child's attendance to you on a termly basis so that you can keep track of their percentage. Please note that we are unable to authorise holidays taken in term time and you may be subject to a fine issued by the Local Authority. If you need any support regarding attendance, please contact school and we will do what we can to support you.

### Drop off and Collection

Reception and KS1 (Y1 & Y2):

- Children should enter via the Hawthorn Road gate which will open at 8.30am and close at 8.45am.
- Reception and KS1 children should be collected at 3.15pm, from the Hawthorn gate (Reception) and the Broadway entrance playground (Y1 & Y2).

KS2 (Y3-6)

- Children should enter via the Broadway gates which will open at 8.30am. The whistle will be blown at 8.40am and the gates will close at 8.45am.
- KS2 children will finish at 3.20pm and should be collected from the Broadway gate.



The register will be taken at 8.50am with morning work starting at this time. If your child is late for school, they will miss important elements of our curriculum.

### **School Values**

As we go into the new school year, we will be reminding our children to promote our school values. Hawthorn has six school values which are:

- Community
- Teamwork
- Resilience
- Creativity
- Respect
- Thoughtfulness

These values are important at Hawthorn because they focus on preparing our children to become well-rounded citizens as they move through the school and beyond. We will be focusing on one of these values each half term. The children will gain a good understanding of what the value means and how to live it out. This term, our value is Community. We will be talking to our children about the importance of being part of our Hawthorn community, but also what it means to be part of our wider community. Please talk with your child about what a community means to them and if they have any examples of how they have been active in their local community, we would love to see or hear about it.

### **Uniform**

A reminder that we expect all children to be dressed in full school uniform, including the correct PE kit on PE days. Please see our website for details of our uniform and where you can purchase it from: [Hawthorn Primary - School and PE Uniform \(hawthornprimarykettering.co.uk\)](http://hawthornprimarykettering.co.uk). If your child is eligible for Pupil Premium you can use this towards funding school uniform.

Finally, on behalf of all the staff here at Hawthorn, we are looking forward to working with you all and enjoying another wonderful year in our school. I will be on the playground in the morning and afternoon to answer any questions and as always you are welcome to contact me by phone, email or Dojo.

Best wishes,

Emma Jacob

**Head Teacher**

