

# Hawthorn Community Primary School

Hawthorn Road  
Kettering

Northants  
NN15 7HT

Tel: 01536 512204  
Fax: 01536 512468



Head Teacher: Julie Clubley  
Email: [head@hawthorn.northants-ecl.gov.uk](mailto:head@hawthorn.northants-ecl.gov.uk)  
Website: [www.hawthornprimarykettering.co.uk](http://www.hawthornprimarykettering.co.uk)

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2<sup>nd</sup> October 2020

Dear Parent / Carers

## Parent Evenings – Week Commencing 12<sup>th</sup> October

Our first parent interviews of this academic year will be held during week commencing 12th October. We encourage all parents to attend these meetings as this is an opportunity for you to discuss with your child's teacher how your child has settled into class, their learning targets for this term and their progress so far.

Because of COVID, this year we are introducing Parent Interviews over video call which can be booked online. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointment.

Please note that individual meetings are strictly 10 minutes long. There is one 10 minute appointment slot available per child.

Appointments can be made from today and will close on Sunday 11<sup>th</sup> October at 4 pm. Should you wish to make any changes after this date please contact the school office.

Please visit <https://hawthorn.schoolcloud.co.uk/> to book your appointments (see next page).

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

A short guide "Video Appointments: Parents – How to attend appointments over video call" is attached. We realise that there may be some teething problems as this is the first time we have used this system but please be assured that if necessary we can reschedule your appointment in November if you experience problems.

Yours sincerely

**Julie Clubley**  
Head Teacher



Please visit <https://hawthorn.schoolcloud.co.uk/> to book your appointments.

This is the login screen:

Hawthorn Community Primary School

### Parents Evening System

Welcome to the Hawthorn Community Primary School parent teacher conference booking system. Appointments can be amended via a link from the email confirmation - please ensure your email address is correct.

Your Details

Title First Name Surname

Email Confirm Email

Student's Details

First Name Surname Class

Log In

Teacher Login Administrator Login

schoolcloud

Your Details: this should be the parent currently listed as Priority 1 on the school records.

It is important that the information entered matches the data held on our system.

Student's Details: please take care to enter your child's name and class correctly.

### Maples Parents Evening Autumn 2020

Please choose one time slot per child. Booking closes on Sunday 11th October at 4 pm.

Click a date to continue

Tuesday, 13th October  
Open for bookings

Wednesday, 14th October  
Open for bookings

Thursday, 15th October  
Open for bookings

[I'm unable to attend](#)

Choose the date you require and then follow the on screen prompts to book your slot.

