

# Hawthorn Community Primary School

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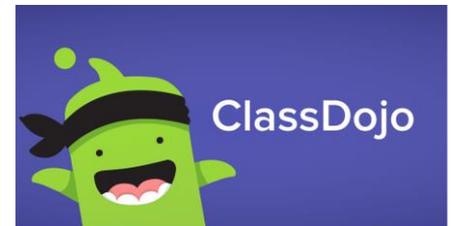
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20<sup>th</sup> March, 2020

Dear Parents/ Carers

As I am sure you can imagine we are still unclear as to how long the school will be closed and for how long we will need to put restrictions in place to keep everyone healthy. Our school community is very important to us and we would like to be able to keep in touch with you and more importantly we would like you to be able to keep in touch with us.

As a school we have been able to set up a communication tool that will enable staff to communicate with the children and award them points for completing online tasks at home; sadly we are unable to award points to those children who do not have online access. This tool will also have the facility for you to directly message the class teacher to ask school work-related questions.



There will be time restrictions on this messaging service and these will be set by the staff in individual classes. This means that there will be times where a staff member may be able to answer a query immediately, but there will also be times when you may have to wait for a response, as staff may be working on other things or supporting children whose families are our community's key workers. Please be patient with us as we try to get to grips with a completely new way of working.

You can access Class Dojo through an app or online; the app is free and quick to negotiate. Just follow the instruction guide that has been given with your individual code. As we have had to roll this out very quickly, please can we request that you report any issues to us straight away as we have been unable to test every eventuality fully yet. Staff members will send messages to the class and as time goes on they may even set tasks to complete. We will all be learning together as to the full functionality of this amazing app.

We will endeavour to update the school website with new suggestions of home learning tasks for everyone to complete so please keep checking and we will do everything that we can to keep the lines of communication flowing.

Hopefully we will all be back together soon.

Catherine Billingham  
Deputy Headteacher  
Hawthorn Community Primary School

