

# Hawthorn Community Primary School

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6<sup>th</sup> March 2023

Dear Parent / Carers

## Parents Evenings – Week Commencing 20<sup>th</sup> March

Our next parent interviews of this academic year will be held during week commencing 20<sup>th</sup> March. We encourage all parents to attend these meetings as this is an opportunity for you to discuss with your child's teacher how your child is progressing.

We are offering a face to face evening and a hybrid parents evening, giving parents the flexibility to choose whether they prefer an online appointment or to meet with their child's teacher in person:

Tuesday 21<sup>st</sup> March – in person, in school (all classes except for Silver Birches)

Wednesday 22<sup>nd</sup> March – in person, in school (Silver Birches only)

Thursday 23<sup>rd</sup> March – hybrid (all classes)

Appointments can be booked online. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointment. Please note that individual meetings are strictly 10 minutes long. There is one 10 minute appointment slot available per child.

Appointments can be made from today and will close on Monday 20<sup>th</sup> March at 4 pm. Should you wish to make any changes after this date please contact the school office. It is advised to book your appointment as soon as possible to get your preferred method and the best time to suit you.

Please visit [SchoolCloud - Hawthorn Community Primary School](#) to book your appointments (see next page).

If you need assistance, please contact the school office who will be happy to add appointments on your behalf.

A short guide "Video Appointments: Parents – How to attend appointments over video call" can be accessed using the following link:

[How to attend appointments over video call](#)

Yours sincerely

*Emma Jacox*  
Head Teacher



Please visit <https://hawthorn.schoolcloud.co.uk/> to book your appointments.

This is the login screen:

**Hawthorn Community Primary School**

**Parents Evening System**

Welcome to the Hawthorn Community Primary School parent teacher conference booking system. Appointments can be amended via a link from the email confirmation - please ensure your email address is correct.

**Your Details**

Title First Name Surname

Email Confirm Email

**Student's Details**

First Name Surname Class

Log In

Teacher Login Administrator Login

schoolcloud

Your Details: this should be the parent currently listed as Priority 1 on the school records.

It is important that the information entered matches the data held on our system.

Student's Details: please take care to enter your child's name and class correctly.

**Hawthorn School Parents Evenings Spring 2023**

Tuesday 21st March – All classes except for Silver Birches  
Wednesday 22nd March – Silver Birches only  
Thursday 23rd March – All classes

Click a date to continue

**Tuesday, 21st March**  
In-person >  
Open for bookings

**Wednesday, 22nd March**  
In-person >  
Open for bookings

**Thursday, 23rd March**  
In-person & video call >  
Open for bookings

I'm unable to attend

Choose the date you require and then follow the on screen prompts to book your slot.

A confirmation of your appointment(s) will be sent to the email address you provide.  
Your appointments will appear on the **My Bookings** page.  
To change your appointments click on **Amend Bookings**.

