

Hawthorn Community Primary School

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6th December 2018

Dear Parent / Guardian of children in Redwoods and Oaks

Help with a survey about sport and physical activity for children and young people

Sport England run the Active Lives Survey for Children and Young People, which measures participation in sport and physical activity among children and young people in Years 1 to 11. The information collected through the survey will help Sport England to invest in opportunities for children and young people to take part in and benefit from sport and physical activity.

Our school has agreed to take part in this research. **Your child's class has been selected to take part in the survey. This involves completing an online questionnaire which will take about 20 minutes** and will be completed during the school day at a suitable time arranged by your child's teacher. Your child will have an individual questionnaire but they will be completing it in a time and place where other children from their class will also be taking part.

We will provide each child with information in advance to explain what the research is about and what the survey will be like. If your child does not wish to take part they can tell their teacher this on the day.

Ipsos MORI will store your child's information securely and keep it confidential. The County Sports Partnership and Sport England will know which schools and year groups have taken part but they will not know which individual children have taken part. Your child will not be required to provide their name. Their answers will be combined with other people's answers and only anonymous data will be reported. The results will be presented in a statistical report and no individual child or school will be identified in the published report or statistics. Our school will also receive a report summarising our results from the survey if we submit enough responses – survey responses will be combined so that individual pupils cannot be identified in this report.

The research is being conducted in accordance with the Market Research Society Code of Conduct.

If you do not want your child to take part in this survey, please let the office know by **Monday 10th December**. If you are happy for your child to take part, you do not need to do anything.

If you would like any further information about this project, please feel free to contact me.

Kind Regards,

A handwritten signature in black ink that reads "Jayne Tinto". The signature is written in a cursive style with a large initial 'J'.

Jayne Tinto

Active Lives Children and Young People survey

Information for teachers completing the teacher questionnaire

What is Active Lives?

Sport England run the Active Lives Children and Young People Survey, which measures participation in and attitudes to sport and physical activity among children and young people in Years 1 to 11. The information that we collect will help us to invest in opportunities for children and young people to take part in and benefit from sport and physical activity.

Your school has been randomly selected and has agreed to participate in this survey. At your school, children from up to three classes or tutor groups will be taking part in an online survey at school.

We would also like one teacher in the school to take part in an online questionnaire. This note provides information about this, if you have been selected to complete the teacher questionnaire.

What would we like you to do?

As part of the Active Lives Survey, we would like you to take part in an online survey. It will take about 10 to 20 minutes to complete and can be done at school or at home using a computer, laptop or tablet.

You will be provided with a URL (weblink) and login specific to your school which you should use to access the survey. If you are unable to complete the survey in one sitting, you can leave the survey and your answers will be saved until the next time you go to the link and log in.

What will the questionnaire involve?

The questionnaire includes questions on sports facilities and the PE offer in your school. By asking a few questions to a teacher from each school, this reduces the number of questions we need to ask pupils. There are also a few questions about the PE and sport premium funding (for primary teachers), supporting the transition of pupils between primary and secondary school, how pupils travel to school and School Food Standards. In most cases a teacher involved in PE will be best placed to complete the survey but this is flexible and it is up to your school to decide who would be the best person to take part. Only one teacher from each school needs to complete a questionnaire.

Your privacy

Ipsos MORI will store your information securely and keep it confidential. You will not be asked for your name. The County Sports Partnership (CSP) and Sport England will know which schools and year groups have taken part. The CSP may know which teacher has taken part but they will not see your answers. Sport England will not know which individuals have completed the survey. Your answers will be combined with other people's answers and only anonymous data will be reported.

Your school will also receive a report summarising your results from the survey if at least 30 of your pupils complete the survey – responses will be combined so that individual pupils cannot be identified in this report.

Only contextual information from your own response (such as the total time spent on PE lessons) will be included in this report. No personal information (such as which year groups you teach) would be included.

How can I find out more?

We very much hope that you will be able to take part in this important research. If you would like any further information about this project, please contact Jayne Tinto.