

Hawthorn Community Primary School

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8th October 2026

Dear Parents / Carers

Pupil Data Checking

At the start of each academic year we ask you to review and update your child's data to ensure that the information we hold about your child is accurate and the emergency contacts listed are correct and up-to-date. The data check reports have been prepared and will be sent home to you with your child in paper form by the end of the week. Please check the details carefully, and if you have changes or amendments please amend on the sheet and return the sheet to the office by Friday 16th October

If there are no changes then you do not have to do anything.

Please follow the link to the Symphony website to view the Student Privacy Notice:

[Symphony Learning Trust - Student Privacy Notice/GDPR.](#)

Please keep us informed of any changes to your child's data during the year.

Thank you for your support

Yours sincerely

Emma Jacox

Head Teacher