

Hawthorn Community Primary School

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8th May 2026

Dear Parents/Carers

Year 6 Residential Trip to Longtown Outdoor Centre 3rd – 5th June 2026

Thank you to those of you who were able to come to the meeting yesterday. We hope you found it useful and informative.

The trip will be led by Mr J and the accompanying staff will be Miss Greener, Mrs King and Miss Drummond.

On the morning of departure your child should arrive at school at **8.20 am** and enter the school via the butcher's entrance on Hawthorn Road. Please only enter the school with your child if you need to hand over medication. Spending money should be in a named purse and should be deposited in the box at the entrance. The coach is scheduled to leave as soon after registration as possible so please do not be late. You are more than welcome to wait on Hawthorn Road to wave the coach off if you wish.

As well as their suitcase or bag your child should bring a small rucksack to take on the coach with their packed lunch, a snack, a bottle of water and their inhaler if they have one. No phones, smart watches or electronic devices are permitted on the trip. If you are ordering a lunch from Kingswood please order the packed lunch for trips and events. These will be delivered to school on the morning of the trip. Hot lunches ordered in error will be substituted with a packed lunch by Kingswood.

Accompanying this letter you will find a kit list which details items that the children need to bring with them and a copy of the presentation given yesterday which includes the itinerary. Please complete the online Information Form using the link below to give us your emergency contact details, medical and dietary information and various consents necessary for the trip. This form forms a large part of our planning and therefore we will need this completed by **Friday 15th May at midday**. [Longtown Information Form 2026](#)

The kit list is not exhaustive and it may be worth considering sending in extra items which may get wet, for example socks. However, please remember your child will be responsible for carrying their own luggage so make sure you do not over-pack.

If your child requires any medication, including travel sickness pills, these must be passed to Mr J on the morning of departure, in a clearly labelled bag or container. (Inhalers should be kept in their rucksack). Clear instructions must be provided about the administration and dosage using the schools medicine form using the link below. Any medication that is administered to your child will be reported back to you on arrival back at school.

[Residential Trip - Medicines Form](#)

Bedroom allocation will be arranged nearer the time.

Clear messages about expectations of behaviour, both inside the centre and during the activities will be given to the children. They will also be warned about the consequences of inappropriate or dangerous behaviour and the risk of them being sent home early! This is a trip that we want all of the children and staff attending to enjoy.

Please do not hesitate to contact me if you have any concerns or questions.

We look forward to an enjoyable trip.

Kind regards

Mr J

Residential Trip Lead