

# Hawthorn Community Primary School

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2<sup>nd</sup> September 2025

Dear Parents and Carers,

## Welcome Back

Ahead of the new term, which begins tomorrow (Wednesday 3<sup>rd</sup> September), I wanted to take this opportunity to welcome you all back to Hawthorn after what I hope has been an enjoyable summer break. In particular, we would like to welcome the new families who have joined our thriving Hawthorn community - those in Reception and also those new to our area. We hope you will enjoy being part of Hawthorn and we look forward to getting to know your children and yourselves over the course of the next few weeks.

## Staffing for the Year Ahead

Please see below for this year's staffing:

**Headteacher:** Mrs Jacox

**Deputy Headteacher:** Mrs Tinto

EYFS		
Phase Leader: Miss Morris		
Class	Teacher	Teaching Assistants
Apples	Miss Morris	Miss Wylie, Miss Downs, Miss Morgan, Mrs Hughes
Cherries	Mrs Dickens (M, T, W) & Mrs Syree (W, Th, F)	

KS1		
Phase Leader: Miss Morris		
Class	Teacher	Teaching Assistants
Ash	Miss Greener	Mrs Wootton
Bay	Miss Barr	Mrs Jones
Elm	Miss Old	Mrs Masters
The Beehive	Mrs Oakes, Mrs Hughes, Mrs Martin	

LKS2		
Phase Leader: Mrs Tinto		
Class	Teacher	Teaching Assistants
Redwoods	Ms Butler (M, T, W) Ms Brookes (Th, F)	Miss Drummond
Silver Birches	Miss Harrison	Mrs Wiffen
Willows	Mr Lewis	Mrs Coppa, Mrs King
The Nest	Mrs King and Mrs O'Key	

UKS2		
Phase Leader: Mr Dix		
Class	Teacher	Teaching Assistants
Cedars	Mrs O'Keefe	Mrs Dillon, Mrs O'Key
Maples	Mr Dix	Miss Bell
Oaks	Mr J	Mrs Prior, Mrs O'Key

PE and Sports Provision	EcoCoach
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A reminder that we also have a Family Support Worker at Hawthorn called Miss Larkin. Miss Larkin's role is to support families in times of difficulty, so please ask for help should you need it. Miss Larkin will be able to support and signpost around areas such as attendance, behaviour, housing, finance, mental or physical health. She can be contacted by telephoning the school on 01535 512204 or via email: [slarkin@hawthorn.pfschools.org.uk](mailto:slarkin@hawthorn.pfschools.org.uk).

In addition, we have a Designated Safeguarding Lead (Mrs Jacox) and several deputy DSLs in school (Mrs Martin, Miss Larkin, Mrs Tinto and Mrs O'Key), who will be able to help, should you have any safeguarding concerns.

### Building Work

You may notice that there is still some scaffolding up around school. This is due to the extensive roofing works that have been taking place over the summer holidays. The work is now very near completion, so the scaffolding will be removed in the next couple of weeks.

### House Points

Last year we introduced our new House and Awards system. It was fantastic to see so many children gain their Bronze and Silver awards for earning House Points linked to our school values. All House Points and awards will reset for this school year, so last year's stars should be removed from collars and kept somewhere safe! This year we will be offering replacement badges priced at £1.50 each. There will also be no requirement to trade your award in when you achieve the next one up. We hope to see some children go even further this year to achieve Gold and Platinum awards!

### Attendance

Hawthorn strives to work with parents to ensure children have excellent attendance at school. Regular school attendance is crucial for your child's success and social development. We aim for all children to maintain an attendance figure of 96%. Of course, we are aware that children fall ill from time to time, but we will continue reporting your child's attendance to you on a termly basis so that you can keep track of their percentage. Please note that we are unable to authorise holidays taken in term time and you may be subject to a fine issued by the Local Authority. If you need any support regarding attendance, please contact school and we will do what we can to support you.

### Drop off and Collection

Reception and KS1 (Y1 & Y2):

- Children should enter via either of the Hawthorn Road gates (the Hawthorn or Butcher's Gate) which will open at 8.30am and close at 8.45am. **Tomorrow only: our new Reception children should arrive at the Hawthorn Road gate at 9am. Parents are invited to accompany their child into class to ensure they are settled before leaving.**
- Reception and KS1 children should be collected at 3.15pm.

Reception parents you will come in through the Hawthorn Road gate and wait in The Barn (Reception's outdoor area). Y1 and Y2 children should be collected from the Broadway playground.

KS2 (Y3-6)

- Children should enter via the Broadway gates which will open at 8.30am. The whistle will be blown at 8.40am and the gates will close at 8.45am.
- KS2 children will finish at 3.20pm and should be collected from the Broadway gates.

The register will be taken at 8.50am with morning work starting at this time. If your child is late for school, they will miss important elements of our curriculum.

### **School Values**

As we go into the new school year, we will be reminding our children to promote our school values. Hawthorn has six school values which are:

- Community
- Teamwork
- Resilience
- Creativity
- Respect
- Thoughtfulness

These values are important at Hawthorn because they focus on preparing our children to become well-rounded citizens as they move through the school and beyond. We will be focusing on one of these values each half term. The children will gain a good understanding of what the value means and how to live them out. This term, our value is Community. We will be talking to our children about the importance of being part of our Hawthorn community, but also what it means to be part of our wider community. Please talk with your child about what a community means to them and if they have any examples of how they have been active in their local community, we would love to see or hear about it.

### **Uniform**

A reminder that we expect all children to be dressed in full school uniform, including the correct PE kit on PE days. Please see our website for details of our uniform and where you can purchase it from: [Hawthorn Primary - School and PE Uniform \(hawthornprimarykettering.co.uk\)](http://hawthornprimarykettering.co.uk). If your child is eligible for Pupil Premium you can use this towards funding school uniform.

If your child is in KS2 they will have a locker in which to store their school bags and coats. Please make sure any bag that your child brings to school is no bigger than 37cm x 24cm, otherwise it will not fit in the lockers. There is no need to bring large pencil cases into school as we will provide your child with all the stationery they need.

### **Class Dojo**

At Hawthorn, we use Class Dojo as one of our main communication platforms with parents. Through this platform, your child's class teacher will share important class information, and you can also send messages directly to them with any questions or concerns. We kindly ask that all communication is directed to your child's class teacher, rather than to teaching assistants. Please also note that messages sent outside of working hours may not receive a response until the next school day.

Finally, on behalf of all the staff here at Hawthorn, we are looking forward to working with you all and enjoying another wonderful year in our school. I will be on the playground regularly in the morning and afternoon to answer any questions and as always you are welcome to contact me by phone, email or Dojo.

Best wishes,

*Emma Jacox*

**Head Teacher**